

TOWN OF SEABROOK

SELECTMEN'S MEETING

NOVEMBER 3, 2014

Present: Edward J. Hess, Jr.
Raymond Smith
Aboul B. Khan
William Manzi

10:00AM

Mr. Hess opened the meeting at 10:01AM.

Mr. Hess mentioned that Edgar Beckman retired from the Public Works Department and read the plaque that was presented to him for his years of service.

MEETING - BUDGET COMMITTEE

Paula Wood, Jeff Brown, Paul Knowles, Joan Lawson and Richard Maguire were present from the budget committee.

Mr. Hess commented that they have a good budget this year and said it is under \$20 million dollars. He said it has been a long time since they have seen this kind of a budget and said everyone worked really hard on this budget.

Paula Wood asked if the budget is complete and how soon could the budget committee receive copies. Mr. Manzi said the budget is complete but Carrie Fowler needs to make changes to the books. He said the healthcare was in the budgets with a 10% increase but the cost actually went down by 3.8% so the numbers need to be adjusted. Paula Wood said her goal is to set a schedule after the meeting today.

Paula Wood asked about the human service agencies and having a joint meeting with the Selectmen so they only have to come in once. The Selectmen asked that Paula Wood coordinate this and they will make themselves available.

Jeff Brown said if the Town's portion of the tax rate doesn't increase with the current valuation what would the tax rate be. Carrie Fowler said she would provide him with that information after the meeting.

Paula Wood confirmed that the health insurance rate decreased and asked about the negotiations with the unions for \$2500 or \$5K. Mr. Manzi said that everything is still being negotiated. Mr. Khan said they are focusing on the cost sharing of the health insurance with the unions.

Mr. Manzi spoke about the 10% increase he put in the budget for the healthcare cost and said he was still able to bring the

budget in at the same number as last year. He said they held the line with the budget and still provide the services to the residents.

Paula Wood asked about the capital improvement plan. Mr. Manzi said it has been submitted to the planning board and it has been approved. He will provide copies to the committee.

Paula Wood said the intent is to have the first budget hearing on Thursday, November 13.

Mr. Hess announced the fundraiser for Danny Dugan.

MONTHLY MEETING - FIRE DEPARTMENT

Chief Everett Strangman was present for his monthly report (see attached). Chief Strangman provided the Selectmen with a vehicle inventory list. Mr. Hess asked him to provide a report on the service calls to date. Chief Strangman commented that the mechanic keeps their vehicles in great working order.

Chief Everett Strangman left the meeting at 10:25AM.

MONTHLY MEETING - POLICE DEPARTMENT

Chief Lee Bitomske was present for his monthly report (see attached). He explained the S.E.R.T. and said they are brought in when they need additional assistance. He said the team is made up of members from about 14 towns; although, currently Seabrook does not have a member on the team. His intent is to have an officer on the team once his manpower is brought back up.

Chief Bitomske said when he sets the date for trick-or-treat he gets calls and it is split on which date to hold. He has received a lot of requests to change the date to Halloween night for next year. He would like the Selectmen to discuss and look at changing for next year. Chief Bitomske said it doesn't matter what night for his department but many of the residents are complaining that Massachusetts residents are coming here due to the fact it is the night before.

Chief Bitomske said the calls for service are up about 100 from last year at this time. Accident calls are down from last year. There was discussion on the calls for service from the new developments.

Chief Bitomske spoke about the incident at Wal-Mart where an employee found a suspicious package which turned out to be just

Mr. Smith amended his motion to spend a maximum of \$20K for 2 radar devices from either the D'Alessandro account or exaction fees if applicable.

Second: Aboul B. Khan
Unanimous

Chief Bitomske said 4 companies submitted bids for the cameras but he has not had an opportunity to sit with the Town Manager to make a recommendation. Mr. Manzi said he is still evaluating the bids as well as the Chief and the Computer Technology employee. Chief Bitomske said there is about \$280K left in the D'Alessandro account.

Chief Lee Bitomske left the meeting at 11:05AM.

PREVIOUS MINUTES - OCTOBER 20 PUBLIC & NON-PUBLIC

MOTION: Raymond Smith To adopt the minutes of
Second: Aboul B. Khan 10/20 public and non-
Unanimous public.

REFUND

Gloria & Louis Peel - 130 Marshview Circle - \$215.99

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan refund.
Unanimous

ABATEMENTS

Stephen Mazzota - 32 Tricia Street - \$229.16
Cleve Brown & David Brown - 69 Collins Street - \$170.66

MOTION: Raymond Smith To approve and sign both
Second: Aboul B. Khan abatements.
Unanimous

WATER SERVICE APPLICATIONS

Bob Lima - 218 Bristol Street - \$100
John Losi - 75 True Road - \$100
Steven Chase - 119 South Main Street - \$50

MOTION: Raymond Smith To approve and sign all
Second: Aboul B. Khan water applications.
Unanimous

RENEWAL CONTRACT MORTGAGEE SEARCH - JANE SANDERS

MOTION: Raymond Smith To approve and sign the
 Second: Aboul B. Khan renewal contract.
 Unanimous

QUITCLAIM DEED - HILLSIDE CEMETERY

Cameron Hersey - Section 27 Plots 7, 8, 18 & 19

MOTION: Raymond Smith To approve and sign the
 Second: Aboul B. Khan quitclaim deed.
 Unanimous

REVISED BEACH PARKING POLICY

MOTION: Raymond Smith To approve and sign the
 Second: Aboul B. Khan revised beach parking
 Unanimous policy.

CREDIT CARD POLICY

Mr. Manzi said the bank is not complete at this time so he would like to request this item be tabled until the next meeting.

MOTION: Aboul B. Khan To table this item
 Second: Raymond Smith until the next
 Unanimous meeting.

Mr. Hess said the Selectmen were invited to the Legion for Veteran's night and dinner will be served. Mr. Khan announced that voting is to be held tomorrow November 4.

NON-PUBLIC SESSION

MOTION: Raymond Smith To go into non-public
 Second: Aboul B. Khan session at 11:15AM
 Unanimous under RSA 91-A:3, II (c)
 tax deeds.

Roll call:

- Mr. Hess - yes
- Mr. Smith - yes
- Mr. Khan - yes

MOTION: Raymond Smith To reopen the public
 Second: Aboul B. Khan meeting to cover
 Unanimous unfinished business
 at 11:16AM.

Mr. Hess read the memo from the Town Manager on the healthcare cost which is a 3.8% decrease. Mr. Manzi said once they get a

full year's worth of data he will ask the Health Trust for some number to provide to the Selectmen.

Mr. Hess read the memo from the Town Manager on the compensation for the Deputy Town Manager. Mr. Hess said he has seen the work she does and with the new responsibilities it is well deserved. Mr. Manzi said she has her hand in everything and makes the office run smooth. Mr. Khan commented that she has refused pay increases in the past and this request is from the Town Manager not from the employee.

Mr. Khan said they have a responsibility to the Town Manager's pay scale and the Town doesn't offer a competitive salary for this position so he would like to discuss. Mr. Hess agrees the Town Manager deserves an increase. Mr. Smith said he agrees as well but would like to look at some number before making any suggestions.

Mr. Hess read the memo on the procurement manager position from the Town Manager. Mr. Manzi said they started talking about this earlier in the year. He said they have implemented a new electronic purchase order system and to make this effective they need to hire a procurement manager. He explained some of the duties of the position. He feels it would probably be a position in the SSEA union but could evaluate it as a contract position.

NON-PUBLIC SESSION

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| <u>MOTION:</u> Raymond Smith | To go into non-public |
| Second: Aboul B. Khan | session at 11:28AM |
| Unanimous | under RSA 91-A:3, II (c) |
| | tax deeds. |

Roll call:

Mr. Hess - yes
Mr. Smith - yes
Mr. Khan - yes

Board reconvened in public session at 12:16PM.

MOTION: Aboul B. Khan
Second: Raymond Smith
Unanimous

To adjourn the meeting
at 12:16PM.

Meeting adjourned at 12:16PM.
Minutes taken by Kelly J. O'Connor

Approved and endorsed

Aboul B. Khan, Clerk

Date: _____