

TOWN OF SEABROOK

BUDGET MEETING

NOVEMBER 8, 2007

Present: Paula Wood
Peg Weare
Richard Maguire
Michelle Heywood
Aboul Khan
Cora Stockbridge
Ivan Eaton
Richard McCann
Scott Dunn

6:00PM

Mrs. Wood opened the meeting at 6:03PM.

PREVIOUS MINUTES

Mrs. Weare had one correction to the vote on the vice-chairman. She said she did not vote in favor as she has reservations with his absences.

Mrs. Wood asked the town manager to clarify his numbers for the contingency fund. Mr. Dunn said the fund was for \$60K when he eliminated the fund only about \$30-35K was put back into the budget.

Mrs. Wood asked about the part-time employee line being taken out of the budget. Mr. Dunn said he informed the department heads that he has three employees who could be utilized to cover offices and these employees are already budgeted for. Mrs. Stockbridge said there was a legal opinion given that in order to keep good accounting records time worked could not be charged to other departments.

Mr. Maguire asked if the town manager felt it was double budgeted for in past years. Mr. Dunn said no but he did not want it to look as though it was in this budget.

Mrs. Wood said the police department budget decreased by about 65%. Mr. Dunn said he has reduced all the part-time line items to help in reducing the budget. Mrs. Stockbridge said she felt the part-time positions would save money, as there is no health insurance benefit.

Mr. Maguire passed out a handout on the wages of local communities with the approximately the same population. He said that Seabrook's full-time wages are about 35% higher than the others. He feels we are over staffed and would not support any new full-time positions. Mrs. Stockbridge asked if Mr. Maguire

has talked to anyone within the departments to find out about the workload they have.

Mrs. Weare commented that when she worked at the DPW if she did not have a part-time employee the department would have sunk.

Mrs. Wood commented that the towns included within this handout are not in the same category as Seabrook with the needs that we have as a tourist community.

Mrs. Stockbridge asked about the two new positions in the town manager's budget. Mr. Dunn said they were not in the 2007 information. Mrs. Stockbridge said one has been funded since 2004 and only one would be new from last year.

Mr. Maguire said the 2007 budget had a 21.5% increase over the 2005 budget. Mrs. Stockbridge said that the voters approved the 2007 budget and that the 2008 budget has only increased by \$400K over 2007.

Mrs. Stockbridge asked about the garbage truck, recycling truck and beach rake that had appropriations in 2007. She said she was under the impression those would be included in the budget for 2008. Mr. Dunn said they need to authorize the appropriation of funds and the voters can choose not to as they are lease purchases.

TREASURER - 131

Oliver Carter was present for his budget. Mr. Carter said he reduced the equipment and mileage and tolls line items.

MOTION:	Richard Maguire	To approve the select-
Second:	Cora E. Stockbridge	men's recommendation of
Unanimous		\$21,930.00.

FINANCE - 130

Victoria MacLaughlin was present for her budget. Ms. MacLaughlin said she removed the part-time line item and reduced the overtime account. The increase in full-time employees is a reclassification of a current employee. The current employee feels she can handle the workload. This reclassification will be brought to the union for approval.

Mr. Dunn said he feels that four full-time employees for the finance office are adequate. After looking at previous trends he came up with the reduction of staff. Mr. Carter commented that in 2006 and 2007 no part-time employees were used.

MOTION: Michelle Heywood To approve the select-
Second: Paula Wood men's recommendation of
Unanimous \$309,776.00.

ASSESSING - 160

Angela Silva was present for her budget. She said the part-time employee line was eliminated due to the fact she could utilize staff from the town managers office.

Mrs. Stockbridge asked about the clothing allowance, as there is two employees entitled to the benefit under contract.

Mr. Khan asked what other professional and other contract services might be. Ms. Silva said she reduced the professional services to \$0 and the other contract service is needed to negotiate contract for the nuclear plant. She said she would be going to school to learn to appraise the plant.

Jason Janvrin arrived at 7:16PM.

Mrs. Stockbridge asked how long the contract is good for. Mr. Dunn said 2 years but the money to be used for 2009 has been pulled out.

Mrs. Stockbridge said Angela Silva's memo stated the assessments may go down would that increase the tax rate. Ms. Silva said it is hard to predict what may happen but the overall change is only 1%.

MOTION: Paula Wood To approve the select-
Second: Ivan Eaton men's recommendation
Unanimous with \$200 increase for
clothing allowance to
be \$346,749.00.

BUILDING INSPECTOR - 210

Paul Garand was present for his budget. He said the part-time employee line is the same as all the other budgets. He said with the increase of fuel the mileage and toll line item will increase.

MOTION: Paula Wood To approve the select-
Second: Michelle Heywood men's recommendation of
Unanimous \$92,340.00.

HEALTH DEPARTMENT - 410

Paul Garand was present for his budget. He said this is the same as his 210 budget.

MOTION: Michelle Heywood To approve the select-
Second: Ivan Eaton men's recommendation of
Unanimous \$92,349.00.

ANIMAL CONTROL - 420

Pat Manthorn was present for his budget.

Mr. Maguire asked about the health insurance figure of \$5220. Chief Manthorn said this is a reimbursement for not taking the health insurance under his union contract.

Mrs. Stockbridge commented the board of selectmen also has this option.

MOTION: Jason Janvrin To approve the select-
Second: Paula Wood men's recommendation of
Unanimous \$72,429.00.

POLICE DEPARTMENT - 220

Pat Manthorn was present for his budget.

Mrs. Stockbridge asked if the decrease in the department head line is due to the retirement of the chief. The full time line increase is due to one new secretary position and lieutenant position. If a sergeant were to be promoted the sergeant position would not be filled. Mr. Dunn said if a secretary is hired it would mean more patrol work could be done by the officers. The drug officer would spend his 40 hours on the people in town on the low to mid level dealers.

Chief Manthorn said he does not have enough part-time officers and he could not use staff from the town managers office. Mrs. Stockbridge said she could see the value of part-time employees in this case. Chief Manthorn said he would like to have at least 4 part-time officers and currently he only has 2.

Mr. Janvrin asked about the decrease in other professional services. Chief Manthorn said he does not have enough money in this line. Mr. Dunn said those items would come out of the town managers budget going forward. He said recruitment falls under the control of the town manager so the funds should come from there.

Ms. Wood commented she would be seeking clarification from the DRA on this, as she is not comfortable with where the money is coming from.

MOTION: Richard Maguire To hold of on all re-

