

TOWN OF SEABROOK

BUDGET MEETING

DECEMBER 3, 2009

Present: Paula Wood
Don Hawkins
Peg Weare
Ivan Eaton
Cora Stockbridge
Gary Pitts
Richard Maguire
Aboul B. Khan
Richard Maguire

6:00PM

Mrs. Wood opened the meeting at 6:00PM.

PREVIOUS MINUTES - OCTOBER 15 & OCTOBER 29

Mrs. Stockbridge said the minutes of October 15 should reflect that Jon Moore was absent. Page 2, 4th paragraph from the bottom should say "was for the at large members and not the elected officials". Page 3, 1st paragraph should say "Mr. Maguire respects the Town Manager and not supports".

MOTION: Richard Maguire To adopt the 10/15
Second: Gary Pitts minutes as amended.
Unanimous

Mrs. Stockbridge said the minutes of October 29 Mr. Khan was absent and some minor formatting needs to be corrected.

MOTION: Don Hawkins To adopt the 10/29
Second: Paula Wood minutes as amended.
Abstain: Aboul B. Khan
Motion passed.

TAX COLLECTOR - 150

Lillian Knowles was present for her budget.

Mrs. Knowles gave a brief overview of her department.

Mr. Maguire questioned the part time line item and the increase. Mrs. Knowles explained she has used clerks in the office that work full time. Those clerks have become so busy that she had to hire a part time clerk. Mrs. Stockbridge questioned how many hours the part time clerks work? Mrs. Knowles said about 28.

Mrs. Stockbridge asked when the tax bills would be going out. Mr. Brenner anticipates they would go out mid-December and be due mid-January.

MOTION: Ivan Eaton To move the figure of
Second: Peg Weare \$191,095.00.
Unanimous

Jon Moore arrived at 6:30PM.

RECREATION DEPARTMENT - 460

Sandy Beaudoin was present for her budgets.

Ms. Beaudoin gave a brief overview the department of the services offered.

Ms. Beaudoin explained she included a new part time position for the new programs they will be offering. She also explained what services are paid for under contract services. The part time positions also increased due to the new minimum wage rate.

Ms. Beaudoin explained she is working to get the user fee to 100% but it doesn't happen overnight so the taxpayers are paying for the users. She said they are looking to get more sponsors to help with costs.

Mr. Khan asked if they track how many people use the facility. Ms. Beaudoin said they are working on it with the new ID system.

Mr. Khan asked for an update on the air conditioning. Mr. Brenner said the bids have been received and they are waiting on a recommendation from the engineering company.

Mr. Hawkins said the recreation department is discretionary spending and where everyone is struggling he wonders if this is the time to increase employees and programs. He would like to see the budget reduced or revenues increased to help offset the budget.

Mr. Maguire asked if the commission had any input into hiring new employees. Ms. Beaudoin said they did for the teen person. Ms. Foote commented that the new commission members were the ones pushing for that position.

MOTION: Richard Maguire To move a figure of
Second: Don Hawkins \$540,142.00 so it would
be a cut back of \$30K
from the request.

Mrs. Stockbridge asked what the \$30K would represent. Mr. Maguire said it could be a number of things the new added part time positions, programs, overtime, tuition/education, etc.

There was discussion over various line items and where the recreation budget stands currently. Ms. Beaudoin went over what still needs to be paid out this year on the line items Mr. Maguire had mentioned.

Mr. Eaton commented that it is time to cut back and they should allow Ms. Beaudoin to go back and go over her budget and cut back where she feels appropriate.

Mr. Brenner said the expenditures last year are less due to the requests by the Town Manager and Selectmen for the departments to stop discretionary spending. He said some consideration should be given to the cost for health insurance.

Motion passed 6-3 in favor.

MEMORIAL DAY - 462

Ms. Beaudoin explained the increase is for the additional band.

MOTION: Ivan Eaton To move the figure of
Second: Cora Stockbridge \$9,132.00.
Unanimous

OLD HOME DAY - 463

Ms. Beaudoin said line 437 has an increase to repair the stage. Mrs. Stockbridge asked how much it would cost to build a whole new stage. Ms. Beaudoin said she is not sure but it would cost a lot more to have a portable stage that could be broken down and stored.

Mr. Maguire questioned line 632. Ms. Beaudoin said it is incorrect and she has requested a journal entry to the finance department to correct.

MOTION: Ivan Eaton To move the figure of
Second: Jon Moore \$22,049.00.
Unanimous

COMMUNITY CENTER - 465

Mrs. Wood questioned line 410 and if the \$6K increase is to run the new air conditioning? Ms. Beaudoin said it was.

Line 112 increase is to keep the part time employee working. The sick time buyback was explained that it is for the employee who uses less than 24 hours of sick time.

Ms. Beaudoin explained that line 435 was for floor tiles that were not replaced and painting that wasn't done.

Ms. Beaudoin said nothing spent in line 740 as they were told to stop discretionary spending in 2008 & 2009.

MOTION: Ivan Eaton To move the figure of
Second: Peg Weare \$186,625.00.
Abstain: Richard Maguire
Motion passed.

REVOLVING ACCOUNT - RECREATION

There was general discussion over what programs are in the revolving account and what Ms. Beaudoin is hoping to accomplish with the sports programs.

Mr. Brenner explained no motion is needed it was more informational.

WARRANT ARTICLES

Ms. Beaudoin said she would have 2 articles. One to refinish the gym floor for \$12K. The other would be to replace the heat/air conditioning unit in the game room for \$20K.

Sandy Beaudoin left the meeting at 8:08PM.

Committee took a 5-minute break at 8:08PM. Committee reconvened at 8:19PM.

CONSERVATION COMMISSION - 430

Sue Foote was present for her budgets.

Ms. Foote said the increase in line 140 is due to the secretary who is now a full time employee.

MOTION: Don Hawkins To move the figure of
Second: Richard Maguire \$5,845.00.
Unanimous

PLANNING BOARD - 170

Mrs. Wood questioned line 390. Ms. Foote said it was for DDR legal fees. The increase in the budget is DDR as they don't expect they are done. She said the applicant does pay about 60% back to the Town.

Mr. Maguire questioned line 320 & 390 and asked why legal fees were applied in 2 different lines? Ms. Foote said these 2 lines don't really exist due to the default budget and historically this is where they were put. Mr. Hawkins explained it further as to the breakdown on the expenditures for line 390.

Line 625 is a default number from 2008.

Mrs. Stockbridge asked if any pay raises were given to non-contractual employees. Mr. Brenner said they were not.

<u>MOTION:</u>	Ivan Eaton	To move the figure of
<u>Second:</u>	Gary Pitts	\$80,056.00.
<u>Abstain:</u>	Don Hawkins	

Motion passed.

WARRANT ARTICLES

Ms. Foote said they would have a warrant article for the final phase of the master plan for \$10K.

Sue Foote left the meeting at 8:41PM.

The deliberative session will be Tuesday, February 2, 2010. The public hearing on the budget will be Monday, January 18 with a snow date of Tuesday, January 19, 2010.

Next meeting is December 10 at 6PM.

<u>MOTION:</u>	Richard Maguire	To adjourn the meeting
<u>Second:</u>	Paula Wood	at 8:50PM.

Unanimous

Meeting adjourned at 8:50PM.
Minutes taken by Kelly J. O'Connor

Approved and endorsed:

Paula Wood, Chairman

Date: _____