

**SEABROOK BEACH VILLAGE DISTRICT
MEETING MINUTES
December 8, 2014**

PRESENT Dick Maguire, Joe Giuffre, Ted Xavier
Don Hawkins, Steve Keaney, Mike Rurak

The meeting was called to order at 7:00 PM. Dick Maguire led the meeting in the Pledge of Allegiance.

SECRETARY’S REPORT

Minutes of the November 10, 2014 meeting were distributed and reviewed.

Motion to accept Secretary’s Report:	Ted Xavier
Motion seconded:	Joe Giuffre
Motion passed by voice vote.	

TREASURER’S REPORT

Mike Rurak reviewed the treasurer’s report for November 2014 including current period and YTD information.

2014	November	YTD	Prior YTD
Total Income	\$ 3,080	\$ 44,413	\$ 71,228
Total Expenses	3,104	54,560	46,521
Net Ordinary Income	(24)	(10,147)	24,707
Total Interest Income	30	334	1,389
Net Income	6	(9,813)	26,096

Total cash in the District checking and saving accounts was \$250,920 at the end of November 2014.

- November revenues were \$3,080 with expenses of \$3,104 and interest income of \$30 resulting in a Net Income of \$6. There were no extraordinary expenses in the period.
- YTD revenues are \$44,413 with expenses of \$54,560 and interest income of \$334 resulting in a net loss of \$9,813.
- The YTD Net Income drop vs. PY is primarily due to a drop in building permit revenue of \$32,015, an increase in rental income of \$5,300 and an expense increase of \$8,039 for insurance, legal notices and utilities.
- Seabrook Scooter has paid rent through March 2015. The advanced payment was recorded as deferred income.

- The commissioners were given the monthly disbursement approval forms and bank statements for their review and approval.
- Dick Maguire told the audience the financial reports were available for review after the meeting.

Motion to accept Treasurer's Report:

Joe Giuffre

Motion seconded:

Ted Xavier

Motion passed unanimously by voice vote

BUILDING INSPECTOR'S REPORT

Steve Keaney reported:

- There are three weeks left to issue permits in 2014 and Steve anticipates permits for two new houses, one on Bristol and one on Concord by year end. The district may have a shot to end the year in the black.
- The new driveway at O'Keefe's has been permitted by the state and construction is underway and should be finished in a couple weeks.
- There are two ZBA cases for December. Mr. Stone has a new lawyer who wants the ZBA hearing to go on as scheduled regardless of the ZBA membership. Attorney Morris will attend the meeting.
- Steve purchased a new computer for the office on Black Monday and got a \$750 computer for \$290. The new set up should eliminate a lot of paper being passed to town hall. He will now be able to send electronic files. The office already has a wireless printer. Ted Xavier asked if the office has made the switch to Comcast. Steve said he is having trouble getting in touch with the salesman. He thinks the district building may be able to get on the town network.
- Steve asked the Commissioners if they had any zoning changes they wanted prepared for the Annual Meeting. Dick Maguire said the district had to make the FEMA changes, discussed at the last meeting, to the zoning. Hawkins suggested using abbreviated public notices in the news papers to keep advertising cost down. Steve is still waiting to meet with the NH FEMA representative.
- Dick Maguire asked about some other enforcement cases including McKenzie. Steve said Attorney Morris spent some time on the adverse possession case on Atlantic Ave. There has been no movement on either the house inspection on Portsmouth Ave or moving the RV. Steve does not have occupancy permits for either house and does not know how many units are being rented. They do have permits for some of the work being done. Attorney Morris is looking into all these items.
- Joe Giuffre didn't think the Seabrook Police would help enforce SBVD zoning. Dick Maguire said he would be surprised if that was the town's policy and said he would talk to Bill Manzi.
- Seabrook Scooter's lease runs out in March and they are looking for another year but are not interested in a multi-year lease.

Motion to accept Building Inspector's Report: Joe Giuffre
Motion seconded: Ted Xavier
Motion passed unanimously by voice vote

OLD BUSINESS

A. Review of driveway issue in the beach district by Town Manager et al.

Maguire said nothing has been done by the town to meet the Selectmen's request for a recommendation in 120 days.

B. Status of appeal of administrative decision re to property on Manchester Street

Mr. Stone has a new lawyer who wants the ZBA hearing to go on as scheduled regardless of the ZBA membership. Attorney Morris will attend the meeting.

C. Establishment of SBVD budget for 2015

The commissioners agreed to work on the budget in a special work session. Maguire recommended adding some money for a larger venue for the Annual Meeting and for supervisor of the checklist expenses. Joe Giuffre turned in a bill for work he did on the rental space last summer.

Motion to approve \$1,095.00 invoice Ted Xavier
Motion seconded: Dick Maguire
Motion passed by voice vote

NEW BUSINESS – None

OTHER BUSINESS

- Joe Giuffre reported the rental units were closed and winterized. All utilities are off and he is awaiting a final bill for the shutdown.
- Emergency Management needs \$12,000 to upgrade the rental space if they are going to occupy it next year. Joe said they would get the space rent free for 2 years. They are trying to get the money from Home Land Security. The police want the space but the town will not release the money. Joe anticipates having to rent the middle unit next year.

The meeting was adjourned.

Submitted by,

Don Hawkins