

TOWN OF SEABROOK

SELECTMEN'S MEETING

NOVEMBER 17, 2014

Present: Edward J. Hess, Jr.
Raymond Smith
Aboul B. Khan
William Manzi

10:00AM

Mr. Hess opened the meeting at 10:20AM.

MEETING - WATER SUPERINTENDENT

Curtis Slayton was present for his monthly report (see attached). He said the water usage would be up from last year based on his prediction due to the new construction and new businesses. Mr. Hess asked that he look into what the new businesses are using for water and report back to the Selectmen.

Curtis Slayton left the meeting at 10:26AM.

PREVIOUS MINUTES - OCTOBER 27 PUBLIC, OCTOBER 28 PUBLIC, OCTOBER 31 PUBLIC AND NOVEMBER 3 PUBLIC AND NON-PUBLIC

MOTION: Raymond Smith To change the October 31
Second: Aboul B. Khan minutes to read
Unanimous "reduction of 3.8% of
last year's total amount
and to adopt with this
change.

MOTION: Raymond Smith To adopt the minutes of
Second: Aboul B. Khan 10/27 public, 10/28
Unanimous public and 11/3 public
and non-public.

PREVIOUSLY SIGNED PERMITS

Mr. Hess read the list of permits (see attached).

MOTION: Aboul B. Khan To approve the permits.
Second: Raymond Smith
Unanimous

FINAL TAX WARRANT - \$18,615,981

Ms. Silva said this is the final tax bill for 2014. The total warrant for the year is \$37,132,224. The tax bills will go out today and will be due on December 18. The tax rate remains at \$15.27 per \$1,000 the same as last year. Residential tax bills should remain the same as last year. Mr. Hess commented that everyone did a fine job keeping the rate the same and worked really hard to do that.

Ms. Silva spoke a little about the assessment of Route 1 and the beach area. Mr. Khan requested a press release on the tax rate from the Town Manager.

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan final tax warrant.
Unanimous

ABATEMENT

JD Hospitality LLC - 11 Rocks Road - \$10

MOTION: Aboul B. Khan To approve and sign the
Second: Raymond Smith abatement.
Unanimous

REFUND

JD Hospitality LLC - 11 Rocks Road - \$10

MOTION: Aboul B. Khan To approve and sign the
Second: Raymond Smith refund.
Unanimous

WATER SERVICE APPLICATION

George Filippone - 27 Virginia Lane - \$50

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan water application.
Unanimous

INTENT TO CUT - 81 LEDGE ROAD

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan intent to cut with the
Unanimous Town Manager looking
into what is being cut.

QUITCLAIM DEED - HILLSIDE CEMETERY

Ross Brown & Bradley Brown - Section 26 Plots 12 & 13

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan quitclaim deed.
Unanimous

APPOINTMENT

Charles Bagley - Housing Authority

Mr. Khan said a vacancy exists due to the passing of Ivan Eaton. There were 3 interested parties and the Board of Selectmen has always taken the recommendation from the committee to appoint.

MOTION: Raymond Smith To approve and sign the
Second: Aboul B. Khan appointment for Charles
Unanimous Bagley to the housing
authority.

BID AWARD - POLICE DASH CAM'S

Mr. Hess read the memo provided by the Police Chief with his recommendation. Chief Bitomske spoke about this bid and said it is a little higher due to some of the components that they added and the reason they opted for this bid.

MOTION: Aboul B. Khan To approve the \$5K
Second: Raymond Smith additional money from
Unanimous the D'Alessandro fund
for a total of \$47,290.

There was discussion on the solar panels for the radar trailers.

Mr. Manzi thanked both Shaylia Marquis and Brian Murphy for their work on this bid.

MOTION: Raymond Smith To accept the bid award
Second: Aboul B. Khan to Watch Guard in the
Unanimous amount of \$47,290.

CREDIT CARD POLICY

Mr. Manzi said he worked with the treasurer to bring a new credit card system to the Town. He said there are a new credit card policy for the Selectmen to adopt and then a new "p" card system for purchases.

Mr. Manzi said there is a hybrid mix of store credit cards and this will allow us to track the cards through a computer system.

Mr. Carter spoke about the purchases in real time and who is making the purchase. The Town will receive 1% back on all purchases. Each card will have a limit with the employees name on the card. The cards can be blocked so certain items cannot be purchased. There will be monthly statements and the Town pays from these statements within 30 days which will be linked to our accounting system.

MOTION: Aboul B. Khan To approve and sign the
Second: Raymond Smith credit card policy and

Unanimous to bring a report back to the Selectmen within 6 months as to how the system is working.

CONTRACT EXTENSION - TOWN MANAGER

MOTION: Edward J. Hess, Jr. To authorize the
Second: Aboul B. Khan Deputy Town Manager to
Unanimous contact Attorney Doug Mansfield to negotiate a contract amendment for the Town Manager.

QUESTIONS/COMMENTS

Mr. Khan said the Board of Selectmen and Town Manager attended the Veteran's Day dinner at the American Legion.

Maureen O'Donnell - 252 Ashland Street - claims she is being harassed. She said they go in home and take her things when she is not there. They are damaging her religious items. She claims food and water are being poisoned. She has called the police and has gone to the police station at least once a month.

Mr. Hess said they police cannot be at her home 24/7 and suggested she hire a private detective.

Chief Bitomske said the department has dealt with Ms. O'Donnell since she moved in and they will continue to assist her with her needs. The Chief offered to go to her home with her to discuss further. Ms. O'Donnell asked if they could provide a stakeout in her backyard to see just what is going on. This will be discussed further between her and the Chief.

Bruce Cassassa - 18 Walton Road - complained about the speed on Walton Road.

Mr. Cassassa also asked about the credit cards and who would be making the purchases and who initiates the purchase order. Mr. Manzi said the new policy would have the person who is making the purchase on the card and the department head would be authorizing the purchase order. There will be no invoice without a purchase order under the new policy.

Chief Bitomske addressed the speed concerns and said they do their best to put an officer on those roads where speed is an issue. His hope is with the radar trailers the speed will be cut down on these roads.

MOTION: Raymond Smith
Second: Aboul B. Khan
Unanimous

To take a recess at
11:25AM.

Board reconvened at 11:36AM.

NON-PUBLIC SESSION

MOTION: Raymond Smith
Second: Aboul B. Khan
Unanimous

To go into non-public
session at 11:37AM
under RSA 91-A:3, II (c)
personnel.

Roll call:

Mr. Hess - yes
Mr. Smith - yes
Mr. Khan - yes

MOTION: Raymond Smith
Second: Aboul B. Khan
Unanimous

To adjourn the meeting
at 1:08PM.

Meeting adjourned at 1:08PM.
Minutes taken by Kelly J. O'Connor

Approved and endorsed

Aboul B. Khan, Clerk

Date: _____