

SEABROOK RECREATION COMMISSION

April 18, 2013

PRESENT: Vernon Small, Member at Large-Chairman; Ray Smith, Selectman Representative; Jason Janvrin, Planning Board Representative; Forrest Carter Sr., Parks Representative; Forrest Carter Jr., Alternate and Sandy Beaudoin.

1. CALL TO ORDER: 7:09 PM

2. ELECTION OF OFFICERS:

Motion: Forrest Carter Sr. to postpone the election of officers until the next meeting

Second: Ray Smith passed, unanimously

3. APPROVAL OF MINUTES:

a. January 17, 2013:

Motion: Forrest Carter Sr. to approve minutes of 1/17/13

Second: Jason Janvrin passed, as written

Ray Smith abstained, because he was not present at the last meeting.

4. ANY QUESTIONS ON BILLS PAID: there were no questions regarding the bills. So far the Recreation has used approximately 24% of their budget, and the Community Center has used 22% of their budget for the 2013 year.

5. MONTHLY REPORTS; JAN.-MAR. 2013: there were no questions regarding the monthly reports.

6. PARKS DEPARTMENT- FORREST CARTER: Forrest Sr. explained that he is getting requests from different leagues to use our fields. As of right now, Forrest Sr. said that he is just winging it. They have to sign a waiver and all team must have insurance. Forrest Sr. explained that what he would like the commission to help him with is to set up a policy for the usage of the fields. Also he would like to have something set in place saying who would and would not be charged. As always town teams would get first priority. Forrest Sr. would like to have a fee schedule set up and ready to go by next year. Forrest Jr. asked how you would set up a revolving account. Jason told him that they would have to go before the Budget Committee to establish an account. The commission discussed putting in a warrant article, which would include clauses such as details of budget and pre-planning so they could word the article specifically. Jason asked if it would be possible to sell advertisement space on the fence to help raise revenue each year. Sandy let Forrest Sr. know that they could work together on making up a price chart.

7. PROGRAMS: Jason asked as far as the wrestling program goes, is there any way that they could use smaller spaces? Sandy let the commission know that we will be starting the wrestling program in the summer after summer camp. She expressed some concern about having adults that know how to facilitate

the program safely. Jason told the commission that no other surrounding town has this type of feeder program. Forrest Sr. asked if it would be a good idea to let Hampton and Salisbury know that we have this type of program from the beginning. Ray Smith added that we should get the program up and going and get the bugs out before opening it up to other towns.

We had approximately 32 basketball teams this year. Also our tournament went very well. Next year Patrick will not be teaching any winter afterschool classes. He will be focusing primarily on basketball, and Friday night specials.

- a. **SPRING PROGRAMS-** As of right now we have tons of children coming over off of the bus. This spring we will be adding a senior drop in program on Mondays, Tuesdays, and Fridays from 9-2:30pm.
 - b. **SPRING SPORTS-** As of right now we have four softball teams. The season will begin in May.
 - c. **SUMMER CAMP REGISTRATION-** Registrations will begin May 11th. We normally have a good turnout. Our 8th graders will now be called Leader's in Training. Also instead of having counselors in training and counselors, we will now just have two different levels of counselors; Counselor 1 & 2.
8. **SPECIAL EVENTS:** FORS will be hosting their annual trip to the Red Sox game on Saturday, June 8th.
- a. **Sr. Day-** Senior Day will be held on May 15th from 10:00am-1:00pm. Our theme this year is "Sweet Shop".
 - b. **Memorial Day Parade-** will be held on Sunday, May 26th. The recreation Department will be paying for the bands. The theme this year will be Patriotic.
 - c. **Earth Day-** Is going to be held on Monday, April 22nd starting at 4:30pm. We are hoping for a good turnout.
9. **STAFF:**
- a. **Part-time Raises-** all of the year round part time employees will be getting a \$0.75 raise, which was voted for by the selectman, after it was already cut from our budget. Summer camp levels have been changed and re-evaluated.
 - b. **New Janitor-** Chad Kimball is our new part-time janitor. He is working Mon.-Fri. nights, which seems to be more cost efficient and easier to clean while there is no one in the building.
10. **COMMUNITY CENTER:** We have purchased two new toilet paper dispensers and six new paper towel dispensers; we are hoping that this will help with the amount of paper used. We are also using a new type of hand soap. It is a foam texture and each bottle will last about a month. Also we borrowed a floor machine for a couple of days during the tournament; it made a huge difference on the floors. The machines cost approximately \$1500.00; we are looking into possibly purchasing an electric machine as opposed to the battery operated machine.
- a. **BUILDING-**
 - I. **Continue Mold Remediation-** we will be trying to get this done during Maintenance week and throughout September. It will be a 6 week project. Ray suggested that there be a penalty clause added to the agreement for being done on time. As of right now we are

having air quality testing done every three months. We have to have Fran's office ceiling redone due to leaking. Also we have to have the gym, game room, and west corridor done.

- II. Tennis Court Repairs-** the tennis courts are going to be postponed until next year after all of the tree work has been finished. Jason suggested that Sandy contact the County Forester, which is an expert that will come out free of charge to see what is needed to be done.
- III. Parking Lot repairs-** we would like to have the parking lot done before the winter. Sandy said that we would not be resurfacing, but repairing the cracks, sealing, and lining.

- b. **GROUNDS-** Hurricane Sandy ruined a lot of trees. We had a company come in to take out trees that were affected. There were a total of 17 trees that were taken out, there are still more that need to be taken care of but we are going to have to wait to do more next year. Sandy let the commission know that she will be adding it to next year's budget. Jason asked if there were any other trees that were causing concern; Sandy said that there were some that she was concerned about. Jason let Sandy know that the planning board has a meeting with the developer within the next couple of weeks.

11. FACILITY RENTALS: There has not been any facility requests submitted as of right now.

12. Other: Jason wanted to let the commission know that in 2018 it will be the town's 250th Anniversary, and he would like to see a committee formed. He would also like to see the Memorial Day parade and Old Home Day that's year incorporate it in their themes.

The first Old Home Day meeting will be on Tuesday, June 11th at 6pm. The Fireman's Association would like to host a car show during Old Home Day Week.

Next Meeting- Thursday, July 18, 2013 at 7:00pm-

Meeting adjourned at 9:22 PM.

Respectfully Submitted

Kelly M. McDonald