

TOWN OF SEABROOK

BUDGET MEETING

JANUARY 11, 2007

Present: Paula Wood  
Cora Stockbridge  
Fred Welch  
Ivan Eaton  
Peg Weare  
Richard Maguire  
Michele Knowles  
Robert Marcello  
Jason Janvrin

5:00PM

Chairman Wood opened the meeting at 5:05PM.

**SCHOOL BUDGET**

Bill Sanders and James Gaylord were present for the budget.

Mrs. Wood commented the default budget is not correct in a lot of different areas. Mr. Sanders went through the changes in the default budget. He said they made the changes to items that are not mandated. He said the warrant articles were updated to reflect the vote of the last meeting. There are salary increases of 3% increase and the proposed increase by the school board. Mrs. Wood asked if the salaries were included within the budget. Mr. Sanders said the school board proposal is included in the budget but not in the default budget.

Mrs. Wood asked about the other default items. Mr. Sanders said it is consistent with historical practice and federal mandates.

Mrs. Stockbridge questioned the revenue page and where she would find the undesignated fund balance. Mr. Sanders explained and said it is used to reduce the appropriation.

Mrs. Wood asked if the professional services are new or a renewal of contract. Ms. Pietrowski said it is just a change in the agency used.

Mr. Sanders clarified for Mr. Maguire the special education secretary increase is a step plus 3%. He said the tech coordinator gave his resignation so the cost will change. The question was asked if the figure should be changed. Mrs. Knowles said not necessarily depending on the experience the person would bring.

Mr. Shupe explained the reason the assistant principal was given a 10% increase as he came in at a lower rate. Custodian increase is a step plus 3%.

Mr. Marcello asked about the food services increase in hours. Mr. Sanders said they are looking to increase the hours for 3 individuals by a half-hour per day.

<p><u>MOTION:</u> Richard Maguire  <u>Second:</u> Jason Janvrin  <u>Abstain:</u> Ivan Eaton</p>	<p>Move the default figure of \$10,095,423 plus the AOSS of \$4K plus a 2% increase on curriculum facilitator, 4% increase on special education director, 8% on special education secretary, 6% on tech coordinator, 4% principal &amp; 10% asst. principal, 4% on secretaries &amp; custodians 3% food service director and 5% for food service works for a total of \$10,145,248.</p>
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Mrs. Stockbridge asked if the figures include the steps on the school board proposal. Mr. Sanders said it does for the positions with the steps.  
3-4 Motion Denied.

<p><u>MOTION:</u> Jason Janvrin  <u>Second:</u> Richard Maguire</p>	<p>Move the figure of \$10,145,248 plus \$11K on line 431 and set line 734 to \$0 for a total of \$10,102,248.</p>
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5-2 Motion Denied.

<p><u>MOTION:</u> Paula Wood  <u>Second:</u> Michele Knowles  <u>Opposed:</u> Richard Maguire                    Jason Janvrin                    Robert Marcello</p>	<p>Move the figure of \$10,301,123 that include 3% increase for admin. and removal of AOSS.</p>
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5-3 Motion Passed.

**PETITION ARTICLE**

Betsy Ross was present to answer questions regarding the article. Ms. Ross provided information with the concerns and the information on the system. She said this estimate has been updated to reflect current cost. Ms. Ross said the process has always been the school board reviews last and they will do so at

the next meeting. There was general discussion on the process to approve this article.

MOTION: Jason Janvrin To table this item until  
Second: Paula Wood Monday.  
Unanimous

Committee took a 10-minute break at 6:20PM. Reconvened at 6:28PM.

#### **WARRANT ARTICLES**

##### SEWER RESERVE FUND - \$360K

Mr. Welch read the article into the record.

MOTION: Jason Janvrin To recommend the article  
Second: Robert Marcello  
Mr. Maguire asked how much was in the fund. Mr. Welch said less than \$700K.  
Unanimous

##### CHANGE PURPOSE OF CAPITAL RESERVE FUND FOR WATER - \$250K

Mr. Welch read the article into the record.

MOTION: Paula Wood To recommend the article  
Second: Jason Janvrin  
Mr. Maguire asked how much in the fund and if it could be done over a period of time. Mr. Welch said \$750K in the fund and yes it could be done over a period of time.  
Unanimous

##### CONSTRUCTION OF ARSENIC, IRON, MANGANESE & RADON REMOVAL FACILITY - \$462K

Mr. Welch read the article into the record. This is for the 5 bedrock wells and the 5 gravel pack wells. Mr. Janvrin asked if we are under federal or state mandate. Mr. Welch said yes except for the radon, which is being prepared now. Mr. Maguire asked for a timeframe. Mr. Welch said the past arsenic was 1/1/06. He said SRF funds have been applied for this will reimburse the town 20%.

MOTION: Paula Wood To recommend the article  
Second: Jason Janvrin  
Unanimous

##### ENVIRONMENTAL TESTS TOWN HALL - \$12K

Mr. Welch read the article into the record. He said there was an emergency appropriation granted but DRA opposed it. There was general discussion on the issues and vendors to be used.

MOTION: Paula Wood To recommend the article  
Second: Ivan Eaton  
Unanimous

COMPUTER UPGRADES - \$12,500

Mr. Welch read the article into the record. This is for bulk licenses to be covered.

MOTION: Paula Wood To recommend the article  
Second: Robert Marcello  
Opposed: Jason Janvrin  
Motion Passed.

SEA UNION CONTRACT

Mr. Welch read the article into the record. He explained the figures, the intent of the article and the actual cost to be raised. One benefit back to the town is certain benefits would no longer be accrued for short and long-term disability.

MOTION: Paula Wood To recommend the article  
Second: Ivan Eaton  
Mr. Maguire asked how many employees are under this contract. Mr. Welch said 56 and the contract runs from 4/1/07 until 3/31/08. Mr. Welch explained there is an adjustment to the pay scale of \$1.25 and a 3% increase with a 15 and 20-year step added. Mr. Welch said it is approximately an 11% increase but about 50% of the time these employees have not had a contract.  
Abstain: Richard Maguire  
Motion Passed.

SPA UNION CONTRACT

Mr. Welch read the article into the record. Mr. Welch clarified this union has been 2-years without a contract. He said the increase is 3% with an adjustment by category. The health insurance is a 10% co pay with JY plan or could choose the Blue Choice plan. Mr. Welch clarified for Mr. Maguire the workers compensation ends after 18-months. Mr. Welch also explained several items negotiated within the contract.

MOTION: Ivan Eaton To recommend the article  
Second: Jason Janvrin  
Abstain: Richard Maguire  
Motion Passed.

SFA UNION CONTRACT

Mr. Welch read the article into the record. Mr. Marcello asked why no 3-year contracts. Mr. Welch explained town meeting had rejected those proposals and the board did not want to go that

route again. He explained the different items negotiated in the contract.

MOTION: Ivan Eaton To recommend the article  
Second: Jason Janvrin  
Abstain: Richard Maguire  
Motion Passed.

SSEA UNION CONTRACT

Mr. Welch read the article into the record. He said there is a reclassification of the pay schedule. The increase range from 3.5-8% and all have 2-year increment step increases.

MOTION: Paula Wood To recommend the article  
Second: Ivan Eaton  
Mrs. Wood commented her reason for voting on the town contracts and not the schools is that the school contracts have passed year after year and the towns have not.  
Abstain: Richard Maguire  
Motion Passed.

PETITION ARTICLE - TIF DISTRICT - \$12,500,000 BOND

Mr. Welch read the petition articles into the record.

Mr. Janvrin asked who owns the right of ways on state roads. He doesn't believe we should be funding construction of these roads. Mr. Welch read RSA 162-K and stated the town has not adopted this chapter.

MOTION: Ivan Eaton To not recommend the  
Second: Jason Janvrin petition article.  
Unanimous

Mrs. Wood said she has plans of the proposed TIF district. Mr. Welch explained the plans and how the assessed value will work. The money will go to paying the principal and interest on the bond. Any money beyond that will go into the town general fund. The question was raised what will happen if they go bankrupt. There was general discussion on the construction.

Mr. Welch said there was a request to the board to change the budget. The request was to remove the laborer from the sewer department and to place the sum in the police department budget to cover the position of the employee who went to Iraq. This is for one year and Mr. Welch explained the reason it is paid at overtime rate. Mrs. Stockbridge explained why the position in the sewer department could be removed.

MOTION: Michele Knowles To move the funds from  
Second: Jason Janvrin the sewer to the police  
Unanimous department budget.

**HUMAN SERVICE AGENCIES**

Mrs. Wood commented the committee might want to think about putting these on as separate warrant articles next year.

MOTION: Paula Wood To recommend the article  
Second: Jason Janvrin in the amount of  
Unanimous \$121,972.

**BEACH DISTRICT BUDGET**

Mr. Maguire said this is a self-supporting budget. They do not receive any money from the town. He said the revenue is from the building permits, rental income (Seacoast Kayak) and taxation of the residents of the beach district (if necessary). Mr. Maguire said the primary distinction is the zoning regulations. Seabrook beach is owned and controlled by the town. Mr. Maguire handed out the MS35 (see attached). He went over the proposed budget and said April 24 is the annual meeting for the beach district where the budget will be presented.

MOTION: Jason Janvrin To recommend the budget  
Second: Robert Marcello in the amount of \$78,140  
Mrs. Stockbridge asked why the budget committee needs to take action. Mr. Welch said the statute requires it. Mrs. Wood asked if they had any large projects. Mr. Maguire said no nothing recently. He said there would be a warrant article for funds to the beach civic association to beautify the area. Mr. Maguire clarified for Mrs. Wood that the money is invested.  
Abstain: Richard Maguire  
Motion Passed.

Mr. Welch said the warrant article has money associated with it so it needs to go before the budget committee. The budget members agreed to do it Monday.

MOTION: Michele Knowles To adjourn the meeting  
Second: Cora Stockbridge at 8:15PM.  
Unanimous

BUDGET MEETING

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Meeting adjourned at 8:15PM.  
Minutes taken by Kelly J. O'Connor

Approved and endorsed:

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Paula Wood, Chairman

Date: \_\_\_\_\_