

Town of Seabrook
Budget Committee
November 27, 2012

Members Present:

Paula Wood	Paul Knowles	Don Hawkins	Jeff Brown
Dianna Demars	Dick Maguire	Peg Weare	
Not Present:	Michael Chase	Brendan Kelly	

Meeting opens at 6:15PM

{Pledge of Allegiance}

Interim Town Manager Joe Titone will not be present tonight.

Nov 1 2012 Minutes

Motion	D Hawkins	To accept 11/01/2012 minutes
Second	P Wood	
Yes	P Knowles, D Demars, D Hawkins, P Wood, P Weare, J Brown	
Abstain	D Maguire	APPROVED

135 Trustee of Trust Funds

Presented by Gary Fowler, Carrie Fowler and Bruce Brown

G Fowler explains that they have switched investment companies from Citizens Bank to MacKenson & Co, Inc. and the increase in interest is very significant.

D Hawkins asks where the investments are and what the level of risk is. G Fowler says that the money is insured and that he has a letter from the company ensuring that.

D Hawkins asks how much we have invested. G Fowler says that we have about 4 million and the estimated interest we will receive in 2012 is about \$168,000.

P Wood asks if we looked into any other firms. G Fowler said that he spoke with our Citizens and MacKenson. B Brown says that the Attorney General says that they are on then "list" and that they are used by other towns. D Hawkins says that he would like to know what types of investments we are in and to make sure they are investments a municipality should be involved in. G Fowler says that MacKenson was a trustee in the Town of Hampton and knows the "rules". D Maguire says that he would like to see a copy of the letter of assurance mentioned.

Motion:	D Maguire	Budget of \$16,603.00
Second	P Weare	
Yes	P Weare, P Wood, D Maguire, D Demars, D Hawkins, J Brown	
Abstain	P Knowles	PASSED

135 Revenue

Motion	D Hawkins	\$400.00
Second	P Wood	
	ALL IN FAVOR	PASSED

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142 Election & Registration

G Fowler explains that the Supervisor and Moderator have not been paid yet. He also notes that there are still voter registrations that have not been entered yet and that will take the secretary approximately 30 additional hours to do. B Brown says that they will spend about another \$5,000.00 from this account this year.

Discussion on the extraordinary amount of elections this year and always budgeting for at least 2.

G Fowler mentions a raise for election workers.

Discussion on reason for overtime and voter registrations.

Motion	D Hawkins	Budget of \$17,024.00
Second	D Maguire	
Yes	D Maguire, D Hawkins, P Weare, J Brown, D Demars	
Abstain	P Wood, P Knowles	PASSED

230 Fire Department

Presented by Chief Everett Strangman.

E Strangman feels that the budget looks reasonable for 2013 unless anything unforeseen happens.

P Wood questions the uniform increase. E Strangman says that there are new hires and prices are going up.

P Wood questions the part time employee increase. E Strangman says that it is for the call pay. L Gilligan says that it is for 25 on call men @ \$3000 each. D Maguire does not see justification on amount budgeted. Discussion on how on-call men are paid.

D Hawkins asks how absenteeism is accounted for whether it is workman's comp or LTD/STD, are we double counting.

J Brown says that the town has no insurance for overtime to cover absent employees shift. Discussion on where overtime is paid.

P Wood asks for an explanation on the secretary position. E Strangman says the secretary is currently out and that the workload is currently being split between him and a few employees at the town hall. Discussion on the secretary position.

Discussion on auto allowance account. D Maguire feels that there should be a better policy on use of the emergency vehicles.

D Hawkins questions the amount budgeted for fuel, how that figure is set. L Gilligan explains that a fixed percentage is set for each dept. Discussion on setting up a new fuel system for more accurate records of use from each department.

P Wood asks why the TM and selectman raised the requested amount for overtime. L Gilligan says that it is to reflect spending more each year and not taking from other accounts, better budgeting.

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Discussion on whether or not Fire Dept. is spending the entire budget.

P Wood asks how insurance savings is reflected in budget. D Hawkins explains the reflection between two lines.

P Wood asks about the increase in vehicle maintenance. L Gilligan says that she recommended the increase due to the expected retirement of the individual that currently does the vehicle maintenance.

D Hawkins says that he is still uncomfortable with the way the salary/workman's comp is budgeted and would like to understand it better. Discussion on figuring workman's comp for each department. D Hawkins would like to hold the vote on the Fire Dept. until a more accurate account of the workman's com is provided.

230 Revenue

Review of fees

Motion	D Maguire	\$3,500.00
Second	D Hawkins	
Yes	D Maguire, D Hawkins, P Weare, D Demars, P Wood, P Knowles	
Present	J Brown	PASSED

231 Fire Hire

Motion	D Hawkins	Budget of \$12,434.00
Second	P Wood	
Yes	D Maguire, D Hawkins, P Weare, D Demars P Wood, P Knowles	
Present	J Brown	PASSED

231 Revenue

Motion	D Hawkins	\$15,542.00
Second	D Maguire	
Yes	D Maguire, D Hawkins, P Weare, D Demars P Wood, P Knowles	
Present	J Brown	PASSED

235 Fire Station

L Perkins gives an explanation on the need for maintenance at the station i.e. what needs to be fixed

Motion	D Maguire	Budget of \$40,800.00 (\$7402.00 less than original budget)
Second	D Hawkins	
Yes	D Maguire, D Hawkins	
No	P Wood, P Knowles, P Weare, D Demars	DID NOT PASS
Present	J Brown	

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Motion	P Wood	\$45,202.00 (\$3,000.00 less than original budget)
Second	P Knowles	
Yes	P Weare, D Demars P Wood, P Knowles	
No	D Hawkins, D Maguire	
Present	J Brown	PASSED

Review of ambulance fee revolving account.

D Hawkins thinks that balances for revolving accounts should be shown and that we should be keeping an eye on the balances.

8:30 PM

5 min break

Return 8:40PM

112 Budget Committee

Discussion on advertising budget

Motion	D Maguire	\$1484.00 (reduced by \$440.00)
Second	D Hawkins	
Yes	D Maguire, D Hawkins, P Weare, D Demars J Brown	
No	P Wood, P Knowles	
		PASSED

120 Town Manager

Payroll Dept. was moved into this account. P Weare asks why payroll was moved to this account. L Gilligan says that she does not know all the details but think it was due to a personnel issue.

J Brown asks if there were any other major changes. L Gilligan says that there were personnel changes due to having an interim TM and him not taking some benefits.

D Hawkins thinks that audit services should be in the finance dept. L Gilligan agrees and is not impressed with the current service we receive and possibly having it put out to bid. D Hawkins asks the amount of the stipend an employee receives if they do not take insurance. L Gilligan says that they receive half the amount of the current premium. Discussion on the savings by paying the stipend and the "real" cost of the CBA's.

Vote is held off until TM is present to answer questions.

121 Risk Management

D Hawkins asks if there have been any announcements for unemployment changes. L Gilligan says no.

D Hawkins says that no changes have been seen for workman's comp as "foreseen". The budget does not look right as it shows and needs to be clarified. Vote held off until clarification.

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122 Legal Services

L Gilligan says that she needs to review bills for legal services.

D Hawkins asks for a breakdown of spending with as much detail as we can see to determine probability of reoccurrence.

J Brown asks how many lawyers are paid by the town. L Gilligan says that 8 different firms have been paid.

Vote held off until spending breakdown is provided

430 Conservation

Motion	D Hawkins	\$4574.00
Second	D Demars	
Yes	ALL IN FAVOR	
		PASSED

510 Town Hall

Motion	D Hawkins	\$123,047.00
Second	P Knowles	
Yes	ALL IN FAVOR	
		PASSED

800 Debt

L Gilligan gives explanation of decrease. D Hawkins would like to see back-up documentation on loans.

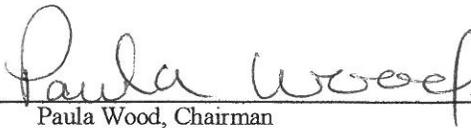
Questions & Comments

P Wood reads article from Hampton Union on the 4.3% tax increase.

Discussion on consideration on power plant negotiations when deciding on a budget.

Motion	P Wood	To adjourn 9:50PM
Second	P Knowles	
	ALL IN FAVOR	
		PASSED

Signed:

 Date

Paula Wood, Chairman