

## Section 7.1-a

## Private Fire hydrants

(1) Responsibility for properly maintaining a private fire hydrant shall be that of the owner of the property or the owner's designee.

(a) Where the owner of a private fire hydrant has designated an occupant, management firm, or managing individual, through specific provisions in the lease, written use agreement, or management contract, to be responsible for the inspection, testing and maintenance of a private fire hydrant in accordance with this Ordinance, the owner's designee shall comply with the requirements of this Ordinance and shall be subject to enforcement of this Ordinance in the event of a failure to so comply.

(2) By means of periodic inspections, tests, maintenance, correction, and repair, every private fire hydrant shall be maintained in proper working condition, consistent with this Ordinance, the AWWA Standard, and the manufacturer's specifications or recommendations.

(3) Inspection, testing, maintenance, correction and repair shall be implemented with the procedures meeting or exceeding those established in the AWWA Standard, and shall be in accordance with the manufacturer's specifications or recommendations. Inspection, testing, maintenance, correction, and repair shall be performed by qualified maintenance personnel or a qualified contractor.

(4) The owner or owner's designee shall notify the Fire Department and Water Department before testing or shutting down a private fire hydrant or its water supply.

(a) This notification shall include the purpose for the shutdown, the private fire hydrant involved, and the estimated time that the hydrant will be impaired.

(b) Out of service hydrants will be marked as such or covered over with a plastic bag.

(5) The owner or owner's designee shall notify the Fire Department and Water Department when the private fire hydrant is returned to service.

(6) The owner or owner's designee shall promptly correct or repair any deficiencies, damaged parts, or impairments found while performing the inspection, testing, and maintenance requirements of this Ordinance.

(7) The owner or owner's designee shall promptly correct or repair any deficiencies, damaged parts, or impairments of any private fire hydrant of which the owner or owner's designee has knowledge or, in the exercise of reasonable care, ought to have knowledge.

(8) Non-draining hydrants shall be labeled as such and pumped after each use.

(9) Private fire hydrants shall be kept free of snow, ice or other materials and protected against mechanical damage so that free access is ensured.

(10) Records shall indicate the procedure performed concerning the inspection, testing maintenance, correction, and repair of a private hydrant. Such records shall include the organization that performed the work, the results, and the date, as well as such other pertinent information as the Water Department shall require.

(a) The owner or owner's designee shall submit to the Water Department a record of the annual inspection, test maintenance, correction and repair of each private fire hydrant and its components.

(b) The owner shall retain the original records of a private fire hydrant for the life of the private fire hydrant.

APPROVED: July 20, 2015